YMCA SUMMER PROGRAM

Welcome to YMCA Summer Program! At the YMCA, children have fun while they learn how to make new friends, build new skills and grow in self-reliance. Studies show that under the careful guidance of trained, certified counselors, children cultivate a positive identity and develop and refine social, physical and critical thinking skills. Equally important is the inculcation of positive values such as caring, honesty, respect and responsibility. The concepts of independence and discovery come into play every day at the YMCA!

Our summer programs offer adventure and opportunities to youth K-5th grade.

REGISTRATION

General registration will begin on March 21, 2020. Space is limited and registration ends when each site reaches maximum capacity. You can register at the Horn YMCA or McLeod YMCA. Forms will be posted online at ymcacnm.org.

What do I need to register?

- 1st weeks payment. Non-refundable. Non-transferable
- $20 registration fee. Non-refundable. Non-transferable
- Current copy of your child’s shot records
- Completed registration, enrollment agreement, and photo release form.

YOU MUST HAVE ALL OF THE ABOVE AT THE TIME OF REGISTRATION TO SECURE YOUR CHILD’S SPOT IN OUR SUMMER PROGRAM.

WEEKLY FEE:

A limited number of YMCA scholarships are available to families in need. Please e-mail the Director Arturo Padilla at apadilla@ymcacnm.org for more information. Financial aid applications must be turned 2 weeks prior to attendance. Parents are responsible for payments pending financial assistance status. To maintain financial aid, payments must be kept up to date.

Summer Program Fee

- $99.00 Member / $150.00 Non-Member: weekly pricing
- Second Child Discount: $5.00 weekly

DATES

Summer program runs from Tuesday, May 26th to Friday, August 7nd, 2020. Not all sites are available all weeks.

HOURS

Summer Program is open Monday through Friday from 7:00 am-6:00 pm. Curriculum components are facilitated from 9:00 am – 4:00 pm.

AGES

This is for children going to grades K – 5 in the fall. Children entering program must have completed Kindergarten. Children who are entering 6th grade are not eligible for the school age program.
SUMMER PROGRAM LOCATIONS

Please visit your local YMCA or go online at ymcacnm.org to see what sites are currently available.

1ST DAY OF DAY SUMMER PROGRAM

What should my child bring?

- Morning snack, lunch and afternoon snack (Please see section entitled “MEALS”)
- Dress in comfortable clothing and tennis shoes (flip flops / sandals should not be worn to program).
- YMCA water bottle given on or before the first day of program
- Sunscreen, labeled with child’s name, will stay at the program site for daily use
- Swimsuit and towel on swim days only. It is highly recommended that children wear swimsuits under regular clothing to program on swim days.

Please be sure to write child’s name on all of the above items.

Do not allow your child to bring...

The Y summer program is packed with activities to keep children engaged. Please do not allow your child to bring personal items, such as toys, electronics, and cell phones into the program. If necessary, children can communicate with parents via the site cell phone. Children will not be allowed to have gum in program, unless gum is provided during an activity.

MEALS

The YMCA applies for the city’s free lunch program every year. In past years we have been part of the program and hope to continue to do so again this year. This program is site specific and not guaranteed. In the event that your Y location is not selected, parents will need to provide a lunch and two snacks.

- First & last week of summer program
  Please send child with TWO non-perishable snacks and a sack lunch.

- All other weeks
  Please send child with TWO non-perishable snacks and a sack lunch unless notified by the site lead.

- Fieldtrip Days
  On certain fieldtrip days, a non-perishable sack lunch may be required.

- Special Diets
  In the event a special diet is required, parents may be asked to provide daily lunch. Please speak with the director to determine a solution that best fits dietary needs.
SUMMER PROGRAM WEEKLY THEMES

The themes are the focus for the weekly programs. Games, arts & crafts, STEM activities, literacy, sports and fitness, music, special guests, and field trips are all designed to support the weekly theme. Curriculum is also centered on YMCA core values: honesty, respect, caring or responsibility.

Week 1: **May 26 – 26 “Building Friendships!”**

This week is all about making friends and building lifelong relationships. We will get to know our fellow campers through various activities. Some activities include friendship bracelets, souvenir book and more.

Week 2: **June 1 – 5 “Animal Planet!”**

Lions, tigers and bears, oh my! Campers will enjoy the great outdoors while learning about the animals with which we share our world with! Join us for a wild time!

Week 3: **June 8 – 12 “Reduce, Reuse, Recycle!”**

Save the Earth! Learn all about ways to go green and make better choices for our environment. Campers will create art out of recycled materials and use recycled bottles to create terrariums.

Week 4: **June 15 – 19 “Super Heroes!”**

Here we come to save the day! Campers will put their thinking caps on this week while they develop and create their very own superhero! What will they look like? What superpower will they have? Will they use it for good or evil?

Week 5: **June 22 – 26 “Dancing with the Stars!”**

Have a blast as you warm up, learn new steps and help choreograph some toe-tapping dance numbers! Move and groove while learning the basics of different dance styles and put your new moves into some show-stopping dance numbers on Friday!

Week 6: **June 29 – July 3 “America the Beautiful!”**

Discover the land we call home! We will celebrate everything red, white and blue, from hometown heroes to monuments across the nation – we have so much to learn and explore!

Week 7: **July 6 – 10 “A Bug’s Life!”**

Grab your bug net and viewer! Put on your muck boots and grab your field guides! We’ll be hunting for bugs in the fields and searching for amphibians in the swamps! Participate in the Lost Ladybug Citizen Science Project and learn about the life cycles of these fascinating creatures.

Week 8: **July 13 – 17 “Under the Sea!”**

Get in the summertime spirit with this Under the Sea camp where we will play water games, do ocean experiments and make under the sea crafts. This session will be action packed; can’t wait to SEA you there!

Week 9: **July 20 – 24 “Edible Engineering!”**

This week is sure going to be yummy in the tummy! Join us as we explore all the wonderful flavors our world has to offer through food. Get your taste buds ready because they are going to be on overdrive during this week!

Week 10: **July 27 – 31 “Y-Lympics”**

Don’t just watch the Olympics, be in the Olympics this summer! Each group of campers will compete in our very own Y Summer Camp Olympic Games! Bronze, silver, and gold medals will be awarded to our participants.

Week 11: **August 3 – 7 “Camp’s Got Talent!”**

A week filled with a variety of popular Minute to Win It games and exciting challenges. Campers vs. Staff Challenge Week! Lights, Camera, Action! Inside of everyone is a superstar waiting to be born. Let us help you discover your hidden talent. There will be no shortage of bravado as we sing, act, dance, and shake our way through this show stopping week.
SWIMMING AND FIELD TRIPS

At this time all fieldtrips are still being scheduled. Families will be notified when all field trips are confirmed. If you enroll after June 1, 2020, you may not receive a t-shirt and/or a water bottle.

Field trips are scheduled to enhance the summer learning experience of each weekly theme. Trips will be scheduled on the same day each week (Example: Tuesdays – Swim / Thursdays – Field trips). Children will participate in one field trip and swim trip per week. There will be no field trip or swimming the first week of program. Summer Program T-shirts are REQUIRED on field trip days. Children are discouraged from bringing money on field trips. Please be aware that the YMCA will not assume any responsibility for lost or stolen cash.

Parents/guardians are encouraged to join the summer fun. To volunteer, an application should be completed and submitted to the site coordinator. All applicants are subject to a background check prior to participation. If the background check does not clear, individuals will not be permitted to volunteer. Please make sure to complete the background check no less than one week prior to your volunteer date.

MEDICATION

State childcare regulations require the Y to administer only those medications prescribed by a doctor. Medication must be in the original container, and a medical form must be filled out and left with the counselor prior to the administration of the medicine.

- Medication must go home for the weekend and brought back each Monday. Medical forms must be filled out for EACH WEEK OF PROGRAM.
- The Y does not provide or dispense over the counter medication.
- The Y does not give children shots for any reason.
- Children may not administer their own medication. Administration of medicine is supervised at all times.
- SUNSCREEN is considered a form of medication. Parents are asked to provide an individual supply for each child with their name written on the bottle. Children are not allowed to share sunscreen.
- Please inform the on-site staff of any food allergies.

STAFF

The Y spends months recruiting, screening and training summer program staff. We look for individuals who are energetic, outgoing and self-motivated. The Y selects people who are caring and sensitive to a child’s individual needs. The following are requirements of all summer staff before hired:

- 18 years of age and older
- Clear criminal background and drug screening
- CPR & First Aid certified
- Complete online courses in the proper handling of blood borne pathogens, child abuse prevention, and 16 hours of summer program specific training (pool safety, communicating with parents, facilitating program schedules and activities, field trip safety, and more).
- Adhere to a strict code of conduct

PARENT ORIENTATION

It is important that parents attend our summer program orientation. This information session afford you the opportunity to meet the staff and learn the day to day operations and policies of our summer program. It will also give you a chance to ask questions you may have.

Parent orientation date has yet to be determined. We will announce a date in May.

PARENT HANDBOOK

It is imperative that you take the time to read through the YMCA’s Parent Handbook with your child. It will serve as a guide for both you and your child this summer. Please download a copy from our website. You may also request a copy from any front desk members at any of our branches.
YMCA OF CNM SUMMER PROGRAM
ENROLLMENT FORM 2020

Enrollment Date __/__/__

<table>
<thead>
<tr>
<th>SITE LOCATION</th>
<th>CHILD'S AGE</th>
<th>DATE OF BIRTH</th>
<th>GRADE IN FALL 2019</th>
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<tr>
<td>CHILD'S NAME</td>
<td>GENDER</td>
<td>PRIMARY PHONE</td>
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<tr>
<td>CHILD'S ADDRESS</td>
<td>CITY</td>
<td>STATE</td>
<td>ZIP</td>
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Race/Ethnicity: (Circle all that apply) African American Asian Caucasian Hispanic/Latino Native American Mixed Decline to State

Parent/Guardian Name | DATE OF BIRTH | CELL PHONE | EMAIL |
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<tr>
<td>Home Address</td>
<td>CITY</td>
<td>STATE</td>
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<tr>
<td>Driver’s License#</td>
<td>EMPLOYER</td>
<td>WORK PHONE</td>
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Parent/Guardian Name | DATE OF BIRTH | PRIMARY PHONE | CELL PHONE |
|---------------------|---------------|---------------|------------|

Home Address | CITY | STATE | ZIP |
| Driver’s License# | EMPLOYER | WORK PHONE | |

Emergency contact must be two people other than parents or legal guardians.

Emergency Contact 1 | RELATIONSHIP | PRIMARY PHONE |
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<td>Home Address</td>
<td>CITY</td>
<td>STATE</td>
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<tr>
<td>Emergency Contact 2</td>
<td>RELATIONSHIP</td>
<td>PRIMARY PHONE</td>
</tr>
<tr>
<td>Home Address</td>
<td>CITY</td>
<td>STATE</td>
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I AUTHORIZE THE YMCA TO RELEASE MY CHILD TO THE FOLLOWING PEOPLE: (Need two in addition to parents)

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<tr>
<th>Name</th>
<th>Relationship</th>
<th>Primary Phone</th>
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<td>Name</td>
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<td>Primary Phone</td>
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CUSTODY/COURT ORDERS

Are there any court orders affecting custody of this child? ( ) Yes ( ) No If yes, you MUST provide the YMCA with a copy of these orders.

Are there any restraining orders? ( ) Yes ( ) No who has primary custody of this child? ___________________________

Child may be released to: ( ) Father ( ) Mother ( ) OTHER/NOTES: ___________________________

Themes and Dates (Check all desired dates)

- Week 1 May 26 – 29 Building Friendships
- Week 2 June 1 – 5 Animal Planet
- Week 3 June 8 – 12 Reduce, Reuse, Recycle!
- Week 4 June 15 – 19 Super Heroes
- Week 5 June 22 – 26 Dancing With The Stars
- Week 6 June 29 – July 3 America The Beautiful
- Week 7 July 6 – 10 A Bug’s Life
- Week 2 July 13 - 17 Under The Sea
- Week 3 July 20 - 24 Edible Engineering
- Week 4 July 27 - 31 Y-Lympics
- Week 5 Aug 3 – 7 Camp’s Got Talent

T-Shirt Size (Circle One): Youth XS S M L XL Adult S M L XL


**MEDICAL CAREGIVERS (INFORMATION REQUIRED BY STATE LAW)**

Family Physician: ___________________________  Preferred Hospital: _____________________________

Doctor’s Phone: ___________________________  Doctor’s Address: __________________________________

Family Dentist: _____________________________  Dentist’s Phone: _________________________________

Dentist’s Address: ____________________________________________________________

Medical Insurance Company: ________________  Policy #: ______________________________________

*Immunization History: A copy of your child’s current immunization record is required.*

**MEDICAL HISTORY:**

- ADD/ADHD
- Asthma
- Autism
- Celiac Disease
- Chicken Pox
- Currently under Dr. Care
- Diabetes
- Epilepsy
- Measles
- Heart Disease
- Measles
- Migraines
- Psychological Conditions
- Recent Hospitalization
- Seizures

List Other Medical History:

_____________________________________________________________________________________

_____________________________________________________________________________________

**Allergies:**

- Pollen
- Penicillin
- Poison Oak
- Bee Stings
- Bee Sting Kit
- Foods
- Hay Fever
- Insect Bites
- Other Drugs
- Other Allergies?

List Other Allergies Here:

_____________________________________________________________________________________

Any reason to restrict strenuous activity such as swimming, long hikes, strenuous games, roller coaster rides?  

- YES  
- NO

If yes, please explain:

_____________________________________________________________________________________

List any past serious medical treatment such as operations, injuries or restrictions on physical activities:

_____________________________________________________________________________________

Is your child currently involved in therapy?  

- YES  
- NO

If YES please explain:

_____________________________________________________________________________________

Does your child require special accommodations?  

- YES  
- NO

Please explain:

_____________________________________________________________________________________

Be sure to contact the Program Director prior to the start of the program, if your child needs special accommodations.

**MEDICATION DISBURSEMENT AUTHORIZATION**

If your child is currently taking prescription medications, complete this section.

**For your child’s protection, our staff cannot administer medication without this form.** Any medicines that you give us for your child must be in the original container with dosage directions and/or doctor’s instructions clearly labeled. Medication will be administered and documented according to directions on the bottle or by a doctor’s instructions.

Medical Condition: ___________________________  Medication: _____________________________

Amount to be given: ___________________________  When: _____________________________

Comments or Instructions: ___________________________

Parent/Guardian Signature: ___________________________  Date: _____________________________
YMCA PARENT HANDBOOK: This is to acknowledge that the YMCA of Central New Mexico has provided me with a Payment Schedule and Policies. I will download my own YMCA Parent Handbook from ymca nm.org. I agree to read and adhere to the information included.

Parents Understanding of PROBATIONARY periods and Ratios: I understand that my child’s enrollment is on a probationary period of up to two weeks. During this period YMCA staff will observe my child in the program environment to assess if the needs of my child are being met. I understand that my child must be able to comply with the YMCA guidelines and the Code of Conduct stated in the Program Guide/Parent Handbook. I understand the YMCA of Central New Mexico Summer Program staffs at a ratio of 1:15.

Do you feel this ratio is adequate for your child’s needs? ( ) YES ( ) NO

If NO, Please Explain:

Parents Signature: ___________________________ Date:______________________________

WATER ACTIVITIES: (required for participation) I, hereby give my consent for my child to participate in water activities that might be offered by the YMCA. I, hereby give the YMCA staff permission to assist my child in the application of sunscreen.

Parents Signature: ___________________________ Date:______________________________

TRANSPORTATION: (required for participation) I, hereby give consent for my child to be transported and supervised by the YMCA to and from fieldtrips. Advance notice will be given.

Parents Signature: ___________________________ Date:______________________________

AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION: In the event that I cannot be reached to make arrangements for emergency medical attention, I authorize the YMCA Director or person in charge to take my child to the medical professional or hospital listed in this application. I give consent for necessary emergency treatment when my child is in the care of this physician and/or hospital/clinic. Unless selected otherwise, your child will be taken to the nearest emergency facility available.

Parents Signature: ___________________________ Date:______________________________

IMMUNIZATION/SHOT RECORDS: I understand that due to licensing requirements the YMCA must keep all children’s current shot records on file during Summer Program. I understand that I must provide the YMCA with a current copy of my child’s shot records prior to their attendance.

Parents Signature: ___________________________ Date:______________________________

Permission to Photograph:

From time to time photographs of children in our program will be taken for educational and publicity purposes. These picture will be representative of the enriching experiences offered to your child during the summer programs. Only first names and possibly last initials (in the event of two or more children with the same first name) will be used. I give my permission for the YMCA Central New Mexico to photograph my child for the following purposes:

(Circle all that apply) Display in the classroom Display on bulletin boards Display on company’s website Decline

Parents Signature: ___________________________ Date:______________________________
PAYMENT AGREEMENT

Welcome to the YMCA of Central New Mexico Summer Program. We are looking forward to providing the children with a safe, friendly and engaging summer experience. The Parent Handbook provides a more detailed description of all our policies, procedures and philosophy. Please read it carefully; your initials and your signature at the bottom of this page means that you understand and will comply with all our policies and procedures.

_____ 1st week’s payment is due at registration. These payments are non-refundable.
_____ A two-week notice must be given prior to dis-enrolling a child from a program where a spot is held or weekly payment in full must be made.
_____ No less than a 7 day written notice is required when 1. Requesting a vacation week or 2. Child’s week long absence from program. Please note if less than a week’s notice is given you will be responsible for payment.
_____ Weekly fees are due no later than 6:00 pm on Friday prior to the beginning of the following week’s program.
_____ Late payments are subject to a $10.00 fee and will be added to balance for weekly program.
_____ All payments are made at the Horn or McLeod YMCA locations- Program sites are not authorized to receive payment.
_____ The YMCA offers automatic payment withdrawal options.
   • Automatic withdrawals do not crossover from program to program. You must update authorization at each enrollment. Including breaks and holiday programs.
   • I authorize automatic draft on the account ending in __________ (Last 4 digits)
_____ There is a $5.00 sibling discount for two or more children.
_____ Children will not be allowed in the program without advance payment. If a parent has an unpaid balance, program staff will call parent to pick-up the child within 45 minutes and the child will not be able to return to program until all charges are paid in full.

Parents/Guardians or individuals authorized to pick-up and drop off the child must sign the child in and out on a daily basis.

   • The YMCA Summer Program hours of operation are 7:00 am – 6:00 pm.
   • A late pick-up charge of $1.00 per minute/per child is assessed after 6:00 pm.
   • The late fee is due prior to the next day of attendance.
   • The YMCA will not be responsible for personal property brought from home.
   • Damage caused to property or a YMCA vehicle that occurs from a deliberate act of any program participant will be repaired at the full expense of the child’s parent or guardian.
   • Part-time or drop in rates are not available.
   • The YMCA reserves the right to dis-enroll participants.

I understand and accept the YMCA of Central New Mexico basic terms and conditions of payment and enrollment.

____________________  ________________________  __________________
Parent/Guardian Signature  Print Name  Date
Dear YMCA Families,

In an effort to streamline the enrollment process for the summer 2020 program we wanted to provide you with a quick reference check to keep for your records this summer. Please note the following information:

1. The first week’s payment is due at the time of enrollment. This is non-refundable/ non-transferrable. The first week of attendance is the first week you have chosen to start the summer program. In some cases, this will not be Week One for everyone. If you are enrolling for one week of program only, you would pay for one week plus the enrollment fee at time of enrollment.
2. Please submit requests for vacation in writing to apadilla@ymcacnm.org two weeks prior to the intended vacation date.
3. Please provide no less than a 7 days’ notice, to the email address above, for any week long absences from program to avoid disenrollment and/or a weekly charge.
4. The last day for summer camp refunds, will be June 1, 2020.

Respectfully,

Arturo Padilla
Day Camp Director
Email: apadilla@ymcacnm.org
Phone: 505-595-1515 ext. 3117