

Volunteer Application

YMCA OF Central New Mexico

VOLUNTEER APPLICATION AND AGREEMENT

PLEASE PRINT CLEARLY & ANSWER ALL QUESTIONS, IF IT DOES NOT APPLY MARK N/A (not applicable)

DATE _____ POSITION DESIRED _____ BRANCH _____ DEPT _____

NAME _____ TELEPHONE: HOME _____

RESIDENCE ADDRESS _____ WORK _____

CITY/STATE/ZIPCODE _____ DATE OF BIRTH _____

HOW LONG AT THE ABOVE ADDRESS? _____ SOCIAL SECURITY # _____

DRIVERS LICENSE # _____

LIST LAST TWO PREVIOUS RESIDENTIAL ADDRESSES:

STREET ADDRESS CITY STATE ZIP HOW LONG?

STREET ADDRESS CITY STATE ZIP HOW LONG?

1. WHAT IS YOUR OCCUPATION? (BE SPECIFIC) _____

PLACE OF EMPLOYMENT _____

ADDRESS _____

STREET CITY STATE ZIP HOW LONG?

PREVIOUS EMPLOYER _____ PHONE# _____

ADDRESS _____

STREET CITY STATE ZIP HOW LONG?

PREVIOUS EMPLOYER _____ PHONE# _____

ADDRESS _____

STREET CITY STATE ZIP HOW LONG?

2. WHAT IS YOUR PRESENT MARITAL STATUS? () MARRIED () SINGLE () DIVORCED

3. HOW MANY CHILDREN DO YOU HAVE. (IF ANY) ? SONS _____ DAUGHTERS _____

4. HIGH SCHOOL ATTENDED? _____ STATE _____

COLLEGE/TECHNICAL SCHOOL ATTENDED (IF ANY)? _____ STATE _____

5. DESCRIBE ANY FORMAL/INFORMAL TRAINING YOU MAY HAVE HAD AS A COACH OR VOLUNTEER?
(FOR EXAMPLE, COACHING CLINIC, COURSES, P.E. DEGREE, WORKSHOPS, ETC.)

6. HAVE YOU EVER BEEN ARRESTED OR CONVICTED OF ANY CRIMINAL OFFENSE? YES NO

NOTE: (IF YOU FAIL TO DISCLOSE ANY INFORMATION OR GIVE A FALSE ANSWER YOU MAY BE DISQUALIFIED AS A VOLUNTEER FOR THE YMCA OF CENTRAL NEW MEXICO) A "YES" ANSWER DOES NOT AUTOMATICALLY DISQUALIFY YOU AS DECISIONS ARE MADE BASED ON OFFENSE BUT AN INCORRECT ANSWER MAY DISQUALIFY YOU.

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This question covers all crimes, including traffic offenses, except those traffic violations for which there was no final conviction (for example, you took a defensive driving course, or a fine of less than \$100 was paid.

IF ANSWER IS YES TO # 6, PLEASE EXPLAIN:

7. WHAT DO YOU HOPE TO GAIN FROM VOLUNTEERING? _____

8. WHAT OTHER ORGANIZATIONS HAVE YOU VOLUNTEERED FOR AND IN WHAT CAPACITY (IF ANY) ? _____

9. REFERENCES: PLEASE LIST THE NAMES, OCCUPATION AND TELEPHONE NUMBERS OF FOUR PEOPLE; ONE SHOULD BE A PERSONAL REFERENCE. (RELATIVE, ETC.) AT LEAST ONE REFERENCE MUST BE A MALE AND ONE A FEMALE. YOUR REFERENCES SHOULD KNOW YOU WELL ENOUGH TO PROVIDE US SUFFICIENT INFORMATION. REFERENCES WILL BE CONTACTED.

Names

Addresses

Telephone # where they
may be contacted-DAYTIME

References: _____

10. COACHES ONLY PLEASE ANSWER THE FOLLOWING:

A. WHAT SPORT HAVE YOU COACHED/PLAYED: _____

B. FOR WHICH ORGANIZATIONS: _____

C. DO YOU HAVE AN AGE LEVEL PREFERENCE? _____

PLEASE EXPLAIN WHY? _____

11. WHAT AREAS OF COACHING DO YOU FEEL YOU NEED TRAINING? (COACHES ONLY)

- | | |
|--|---|
| <input type="checkbox"/> RULES | <input type="checkbox"/> COMMUNICATION WITH PARENTS/PLAYERS |
| <input type="checkbox"/> STRATEGY | <input type="checkbox"/> DEVELOPING SPORTSMANSHIP |
| <input type="checkbox"/> FIRST AID | <input type="checkbox"/> INJURY PREVENTION/TREATMENT |
| <input type="checkbox"/> CPR | <input type="checkbox"/> MOTIVATING YOUNGSTERS |
| <input type="checkbox"/> WARM UP AND PHYSICAL CONDITIONING | <input type="checkbox"/> ORGANIZING A PRACTICE |

I HEREBY AFFIRM THAT MY ANSWERS TO THE FOREGOING QUESTIONS ARE TRUE AND CORRECT, AND THAT I HAVE NOT KNOWINGLY WITHHELD ANY FACT OR CIRCUMSTANCE THAT WOULD, IF DISCLOSED, AFFECT MY APPLICATION UNFAVORABLY. I UNDERSTAND THAT ANY FALSE INFORMATION SUBMITTED IN THIS APPLICATION MAY RESULT IN MY DISCHARGE AND THAT MY SERVICE MAY BE SUBJECT TO FINGERPRINTING, PROOF OF MINIMUM AGE AND OTHER BACKGROUND CHECKS.

SIGNATURE

DATE

(this question coaches only)

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What is your philosophy about discipline? _____

What do you do when you are upset or angry about something? _____

Are you a pedophile or child abuser? Yes No

Have you ever been accused of being a pedophile or child abuser? Yes No If yes, please explain.

Describe other organizations, clubs, etc. where you are/were involved with children? _____

Why did you decide to Volunteer for the YMCA? _____

List the 3 greatest strengths and the 3 most difficult problems you have in working with children.
(Coaches or Volunteers working with children only)

GREATEST STRENGTHS

1. _____
2. _____
3. _____

MOST DIFFICULT PROBLEMS

1. _____
2. _____
3. _____

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CONSENT FOR CRIMINAL BACKGROUND HISTORY CHECK AUTHORIZATION/WAIVER/INDEMNITY

Each volunteer who is to be screened must sign an authorization/waiver/indemnity form, giving approval for the YMCA, Agency or the Volunteer Center to perform a criminal background search.

I HEREBY GIVE MY PERMISSION FOR **THE YMCA OF Central New Mexico** TO OBTAIN INFORMATION RELATING TO MY BACKGROUND, INCLUDING ANY CRIMINAL HISTORY RECORD THROUGH CHOICEPOINT. THE CRIMINAL HISTORY RECORD, AS RECEIVED FROM THE REPORTING AGENCIES, MAY INCLUDE ARREST AND CONVICTION DATA AS WELL AS PLEA BARGAINS AND DEFERRED ADJUDICATION. I UNDERSTAND THAT THIS INFORMATION WILL BE USED, IN PART, TO DETERMINE MY ELIGIBILITY FOR A VOLUNTEER POSITION AND FOR MY CONTINUED VOLUNTEER POSITION WITH THIS ORGANIZATION. I ALSO UNDERSTAND THAT AS LONG AS I REMAIN A VOLUNTEER HERE, THE CRIMINAL HISTORY RECORDS CHECK MAY BE REPEATED AT ANY TIME. I UNDERSTAND THAT I WILL HAVE AN OPPORTUNITY TO REVIEW THE CRIMINAL HISTORY AND A PROCEDURE IS AVAILABLE FOR CLARIFICATION, IF I DISPUTE THE RECORD AS RECEIVED.

I, THE UNDERSIGNED, DO, FOR MYSELF, MY HEIRS, EXECUTORS AND ADMINISTRATORS, HEREBY REMISE, RELEASE AND FOREVER DISCHARGE AND AGREE TO INDEMNIFY AND HOLD HARMLESS, CHOICEPOINT, THE YMCA OF CENTRAL NEW MEXICO AND EACH OF THEIR OFFICERS, DIRECTORS, EMPLOYEES, AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL CAUSES OF ACTIONS, SUITS, LIABILITIES, COSTS, DEBTS AND SUMS OF MONEY, CLAIMS AND DEMANDS WHATSOEVER, AND ANY AND ALL RELATED ATTORNEY FEES, COURT COSTS, AND OTHER EXPENSES RESULTING FROM THE INVESTIGATION OF MY BACKGROUND IN CONNECTION WITH MY APPLICATION TO BECOME A VOLUNTEER MEMBER.

Applicant's Signature

Date signed authorization

Please Print Full Name

Date of Birth (Month, Day & Year)

(Please list Maiden Name or any other names used)

Social Security # - (REQUIRED to process)

Driver's License Number

Ethnicity/Race

Gender (M or F)

Branch Name

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Code of Conduct

1. Volunteers shall not abuse children in any way, including
 - Physical abuse-striking, spanking, shaking, slapping, and so on;
 - Verbal abuse-humiliating, degrading, threatening, and so on;
 - Sexual abuse- touching or speaking inappropriately;
 - Mental abuse- shaming, withholding kindness, being cruel, and so on;
 - Neglect- withholding food, water or basic supervision.No type of abuse will be tolerated and will be a cause of immediate termination and possible prosecution by Law.
2. Volunteers must use positive techniques of guidance, including redirection, positive reinforcement, and encouragement rather than competition, comparison, and criticism. Volunteers will have age-appropriate expectations and set up guidelines and environment that minimize the need for discipline. Physical restraint is used only in predetermined situations (when necessary to protect the child or other children from harm), administered only in a prescribed manner, and must be documented in writing and witnessed by a staff member.
3. Volunteers will respond to children with respect and consideration and treat all children equally, regardless of sex, race, culture, economic level of the family, or disability.
4. Volunteers will respect children's rights not to be touched or looked at in ways that make them feel uncomfortable, and their right to say no, other than diapering; children are not to be touched on areas of their bodies that would be covered with a bathing suit.
5. Volunteer will refrain from intimate displays of affection toward others in the presence of children, parents, and staff.
6. Volunteers must not transport children in their own vehicles, or allow youth participants old enough to drive, to transport younger children in the program.
7. Volunteers may not be alone with children they meet in YMCA programs outside the YMCA. This includes babysitting, sleepovers, driving or riding on cars, and inviting children to their homes.
8. Volunteers must be free of physical and psychological conditions that might adversely affect children's physical or mental health. If in doubt, an expert should be consulted.
9. Volunteers will portray a positive role model for youth by maintaining an attitude of loyalty, patience, courtesy, tact, and maturity.
10. Volunteers should not give gifts to youth.
11. Volunteers may not date program participants who are under the age of 18.
12. Volunteers must be clean, neat, and appropriately attired.
13. Using, possessing, or being under the influence of alcohol or illegal drug during volunteering is prohibited and will be a cause for immediate termination.

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14. Smoking or use of tobacco in the presence of children or parents during volunteering on the YMCA property is prohibited and will be a cause for termination.
15. Possession or use of any type of weapons or explosive device is prohibited and will be a cause for immediate termination.
16. Using YMCA computers to access pornographic sites, send e-mails with sexual overtones or otherwise inappropriate messages, or develop online relationships is prohibited.
17. Profanity, inappropriate jokes, sharing intimate details of one's personal life, and any kind of harassment in the presence of children, parents, volunteers, or other staff is prohibited.
18. Under no circumstances should a volunteer release children to anyone other than the authorized parent, guardian, or other adult authorized by the parent or guardian (written parent authorization on file with the YMCA and proper ID is shown).
19. Volunteers are required to read and sign all policies related to identifying, documenting, and reporting child abuse and attend trainings on the subject, as instructed by a supervisor.
20. Volunteer will act in a caring, honest, respectful, and responsible manner consistent with the mission of the YMCA.

I understand that any violation of the Code of Conduct may result in immediate Termination.

Volunteer Signature

Date

Volunteer (print name)

Supervisor Signature

Date